



SCHOOL FEE LIABILITY FORM

FOR SEPARATED / DIVORCED FAMILIES

This form is for those families where the responsibility for the school fees, are to be split between two parties.

The sum of the percentages must equal 100%.

Each parent's fee statement will only show their agreed % share of the fees. The school is not at liberty to disclose to either party the payments made by the other party.

STUDENT INFORMATION

Surname	First Name	Surname	First Name

PARENT INFORMATION

Complete the parent information and specify the percentage each parent is responsible for below.

Both parents are to sign this form for the arrangement to be implemented.

MOTHERS DETAILS

% OF FEES

Surname		First name	
Address		Suburb	Postcode
Phone (m)		Phone (h)	
Email			
Signature	x	Date	

FATHERS DETAILS

% OF FEES

Surname		First name	
Address		Suburb	Postcode
Phone (m)		Phone (h)	
Email			
Signature	x	Date	

GUARDIAN DETAILS

% OF FEES

Surname		First name	
Address		Suburb	Postcode
Phone (m)		Phone (h)	
Email			
Signature	x	Date	

OFFICE USE ONLY

DATE RECEIVED		
FAMILY CODES		
PERCENTAGE SPLIT		



Central Coast

Adventist School

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RESIDENTIAL INFORMATION

The child/ren live with:

Mother Father

If the child/ren live with both parents, which will be the primary place of residence?

Mother Father

Alternatively, if other arrangements apply please specify below:

Child's Name	Mother	Father	Other

CORRESPONDENCE

Please note that all correspondence including emails will be sent to the parent at the student's primary place of residence. Copies of school reports and other correspondence are available to non-resident parents on request.

Are copies of school reports and other correspondence required for the non-resident parent?

Yes No

LEGAL OR COURT ORDERED INFORMATION

Is there a Court Order or Parenting Plan relevant to the student in place?

Yes No

As family structures can differ widely, please supply any details related to the particular circumstances of your family.

Please detail any legal arrangements of which the school should be aware. Where necessary, please supply a copy of relevant documentation.

EMERGENCY CONTACTS (please provide 2)

CONTACT 1

Street						
Suburb		State		Postcode		
Mobile		Work		Home		

CONTACT 2

Street						
Suburb		State		Postcode		
Mobile		Work		Home		